

Staff Training Fund Committee Report June 3, 2014 AGM

Staff training funds are made available to all TFEU members, as outlined in Article 49.4 of the 2012–2016 Collective Agreement. All TFEU members have equal access to the fund, up to a pre-determined amount.

At the end of the 2012–13 budget year, the committee advised its members that we would be increasing the individual entitlement from \$500 to \$550 for the 2013-14 year.

Pursuant to Article 49.2, the committee has been considering TFEU member's applications for funds under the following guideline:

49.2 The fund shall be used to further the education, training and development of Employees through conference/seminar/workshop attendance, team building exercises, group training, and other activities related to personal growth, wellness, and professional growth.

In addition to courses and conferences, funds are available for indoor and outdoor recreational activities. If any TFEU members have questions about what types of costs may be covered under the fund, we encourage you to refer to your terms of reference, or contact any of the STF committee members directly for clarification.

If the committee is unable to approve an application, frequently all that is needed is more supporting documentation. However, as outlined in the staff training fund guidelines, requests which are denied can be appealed to the TFEU Executive Committee for further consideration.

The committee will review the balance of the fund in June, and notify members if any additional funds will be made available for this budget year. TFEU members will have the opportunity to submit any eligible costs, or portion thereof, which have not already been reimbursed. The guidelines and allotment for 2014-15 will also be reviewed in June.

Staff Training Funds Committee

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