

## **Joint Occupation Health & Safety Committee (JOHSC)** **Report to the TFEU General Membership Meeting—February 24, 2016**

The Joint Occupational Health and Safety Committee met on June 18, 2015; September 17, 2015; October 15, 2015; November 26, 2015; December 17, 2015; January 27, 2016; and February 18, 2016. Further meetings are scheduled on March 24, 2016; April 21, 2016; May 19, 2016; and June 16, 2016.

The yearly workplace inspections of all departments have been completed. The next inspection dates will be determined in April 2016.

The employer approved the JOHSC recommendations that the BCTF not provide hands-free cell phone technology to members and staff. Staff and BCTF members travelling on BCTF business should not use cell phones, including any hands-free technology, when driving. This procedure is to be incorporated into *The Checklist for BCTF Staff when Travelling on BCTF business* and *The Checklist for BCTF Members When Travelling on BCTF Business*.

There were three WCB accident/incident reports filed, which were investigated by the committee.

A draft of safety procedures for BCTF Internal Mediators has been developed and will be discussed at an April 2016 meeting with the IMS Coordinator.

There was discussion about developing a safety plan for staff dealing with domestic violence. This will be reviewed further in our upcoming meetings.

Additional topics were addressed since last submitted report:

- Informed that Bill 9—Inspections, recently passed legislation, which affected the reporting timelines for investigations (must now be within 48 hours)
- Cleanliness of third floor washrooms
- Reminders posted for:
  - Health and Safety procedures on weekends and after hours.
  - Staff to wear appropriate footwear and utilize rolling suitcases when carrying materials while traveling.

For further details, the Joint Occupational Health and Safety Committee minutes are posted on the BCTF bulletin board in the staffroom.

Submitted on behalf of the Joint Occupational Health and Safety Committee,

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